

APPROVED



## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 12

### Regular Meeting Minutes

April 6, 2026

#### **1. Call meeting to order**

With a quorum present, the regular session meeting of Travis County ESD No. 12 was called to order by President Graham at 6:18 p.m. on Monday, April 6, 2026, at Travis County ESD No. 12, Station 1203, 11200 Gregg Lane, Manor, Texas 78653.

|                            |                  |                        |
|----------------------------|------------------|------------------------|
| Commissioner Thomas Graham | President        | Present                |
| Commissioner Al Mays       | Vice President   | Present (Late Arrival) |
| Commissioner Michael Rhone | Treasurer        | Present                |
| Commissioner Eric Anderson | Deputy Treasurer | Present                |
| Commissioner Shawn Barnes  | Secretary        | Present                |

#### **2. Certified Agenda**

Certified agenda present

#### **3. Pledge of Allegiance**

#### **4. Citizen's Communication**

Robert Eads - Elgin City Manager, Chris Noble - Elgin Police Chief, Scott Jones - City of Manor Economic Development, Scott Moore, Manor City Manager, Dr. Sormani - Manor ISD Superintendent introduced themselves to the new TCESD 12 Board members.

Charles Brotherton was present and gave an updated that a new ESD12 commissioner, Al Mays had been sworn in.

#### **5. Consent Agenda Items**

- a. Approve the minutes from February 18, 2026, Regular Meeting.
- b. Approve the February 2026 financial reports and bills.
- c. Approve the minutes from March 11, 2026, Regular Meeting.
- d. Approve the March 2026 financial reports and bills.

**MOTION:** I move to approve all consent agenda items

**RESULT:** **APPROVED (UNANIMOUS)**

**MOVER:** Commissioner Shawn Barnes

**SECONDER:** Commissioner Michael Rhone

**AYES:** Thomas Graham, Shawn Barnes, Michael Rhone, &  
Eric Anderson

#### **6. Communications**

- a. No new pertinent information since March 11, 2026 Regular Meeting.
- b. Engine 1201 B-Shift introduced themselves to the new commissioners and gave a brief summary of their day to day in operations.

#### **7. Action Items**

**[a. Discussion and action on election of officers of the Board of Emergency Services Commissioners, consisting of a president, vice president, secretary, treasurer, an assistant treasurer in conformance of applicable law.](#)**

**MOTION:** Travis County Emergency Services District No. 12, motion to approve slate of officers. This being a duly called meeting of the Board of Commissioners of Travis County Emergency Service District No. 12 and all members being duly appointed and sworn in, I move that the Board of Commissioners of Travis County Emergency Services District No. 12 approve the proposed slate of officers as follows: Thomas Graham, President, myself, Treasurer, Michael Rhone, Eric Anderson as Deputy Treasurer, Sean Barnes as Secretary, and our practice Commissioner, and Al Mays as Vice President, effective immediately on approval.

**RESULT:** **APPROVED (UNANIMOUS)**

**MOVER** Commissioner Michael Rhone

**SECONDER:** Commissioner Eric Anderson

**AYES** Thomas Graham, Shawn Barnes, Michael Rhone &  
Eric Anderson

[b. Discussion, consideration, and possible action regarding a report from Martinez Architects on issues related to design and construction matters including but not limited to contract negotiations and approval of general contractor, engagement with design professionals, review, and approval of pay design.”](#)

John Smead from Martinez Architects gave an update on the construction and change orders for Station 1204.

**MOTION:** I move to approve payment to Cerris Builders in \$641,267.42.

**RESULT:** **APPROVED (UNANIMOUS)**

**MOVER:** Commissioner Shawn Barnes

**SECONDER:** Commissioner Michael Rhone

**AYES:** Thomas Graham, Shawn Barnes, Michael Rhone &  
Eric Anderson

**MOTION:** I move to approve Cerris Builders change orders #48, 49, 50, & 51

**RESULT:** **APPROVED (UNANIMOUS)**

**MOVER:** Commissioner Shawn Barnes

**SECONDER:** Commissioner Michael Rhone

**AYES:** Thomas Graham, Shawn Barnes, Michael Rhone &  
Eric Anderson

**c. Discussion and action on authorization of new signature cards for all ESD Commissioners, and authorize District's attorney, Ms. Naron, and one commissioner to work with the banks on the same.**

The approval of this motion was to removed Jesse Arellano and Ronald Fowler from the bank signature cards and replace them with Thomas Graham, Michael Rhone, and Al Mays.

**MOTION:** I move to approve new bank signature cards.

**RESULT:** **APPROVED (UNANIMOUS)**

**MOVER:** Commissioner Eric Anderson

**SECONDER:** Commissioner Shawn Barnes

**AYES:** Thomas Graham, Shawn Barnes, Michael Rhone &  
Eric Anderson

**d. Discussion, consideration, and possible action regarding The Hartford Indemnity Agreement.**

Chief McKenzie briefed the commissioners on what The Hartford Indemnity Agreement covered.

**MOTION:** I move to adopt new indemnity insurance for the new board members.

**RESULT:** **APPROVED (UNANIMOUS)**

**MOVER:** Commissioner Michael Rhone

**SECONDER:** Commissioner Shawn Barnes, Thomas Graham, Al Mays,  
ShawnBarnes, Michael Rhone & Eric Anderson

**AYES:**

e) Discussion, consideration, and possible action regarding strategic planning on vision, mission, and how to meet those goals.

This agenda item was tabled.

f. Discussion, consideration, and possible action regarding a previous board approval for the purchase of apparatus.

Chief McKenize discussed a previous motion from the November Commissioner Meeting regarding the purchase of two administrative vehicles and a brush truck. He asked the Board to reword the motion to open more options for the purchase of the vehicles.

**MOTION:** I move to approve the acquisition of two new admin vehicles not to exceed \$160,000 and a brush truck not to exceed \$300,000.

**RESULT:** **APPROVED (UNANIMOUS)**

**MOVER:** Commissioner Michael Rhone

**SECONDER:** Commissioner Al Mays

**AYES:** Thomas Graham, Al Mays Shawn Barnes, Michael Rhone, Al Mays & Eric Anderson


g. Discussion, consideration, and possible action regarding personnel matters.

This agenda item was tabled.

**8. Closing Items**

- a. Next meeting date is tentatively set for May 18, 2026, 6:00PM at Station 1204.
- b. No proposed agenda items for next meeting.
- c. Adjourned 7:03PM

**Approved by the Board of Commissioners:**

  
\_\_\_\_\_  
Signature

5-18-26  
\_\_\_\_\_  
Date

Date