☑ APPROVED

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 12

Regular Meeting Minutes

July 13, 2026

1. Call meeting to order and establish quorum.

With a quorum present, the regular session meeting of Travis County ESD No. 12 was called to order by President Graham at 6:11 p.m. on Monday, July 13, 2026, at Travis County ESD No. 12, Station 1204, 12701 E US 290 Hwy, Manor, Texas 78653.

Commissioner Thomas Graham	President	Present
Commissioner Al Mays	Vice President	Present (6:20 PM -Late)
Commissioner Michael Rhone	Treasurer	Present
Commissioner Eric Anderson	Deputy Treasurer	Present
Commissioner Shawn Barnes	Secretary	Not Present

2. Pledge of Allegiance

3. Citizen's Communication

No citizen's present

4. <u>Consent Agenda Items</u>

a. Approve the minutes from June 15, 2026, Regular Meeting.

b. Approve the June 2026 financial reports and bills.

MOTION:	I move to approve June 15, 2026 meeting minutes.
RESULT:	**APPROVED (UNANIMOUS)**
MOVER:	Commissioner Michael Rhone
SECONDER:	Commissioner Eric Anderson
AYES:	Thomas Graham, Michael Rhone & Eric Anderson

MOTION:	I move to approve June 2026 financials.
RESULT:	**APPROVED (UNANIMOUS)**
MOVER:	Commissioner Michael Rhone
SECONDER:	Commissioner Eric Anderson
AYES:	Thomas Graham, Michael Rhone, & Eric Anderson

5. Action items

a. Discussion, consideration, and possible action regarding a report from Martinez Architects on issues related to design and construction matters including but not limited to contract negotiations and approval of general contractor, engagement with design professionals, review, and approval of pay design."

Martinez Architects - John Smead provided an update on Station 1204.

Cracks in the apparatus bay concrete will be monitored throughout the summer to determine if they are normal or indicative of underground heaving.

The front water line has been repaired. Building water usage will be monitored for three months to establish a baseline.

The right of way deed to connect EMU to George Bush South was sent to the new legal counsel for review; a response is pending. The item will be moved to the next meeting.

No action was taken on this item.

b. Discussion, consideration, and possible action on regarding the Government Relations engagement letter.

The engagement letter was signed by Commissioner Graham but no motion was made.

c) Discussion, consideration, and possible action regarding FY 26 budget amendments.

Chief McKenzie presented several budget adjustments intended to realign expenditures within existing budget categories. Although Board approval was not required because the adjustments remained within existing line items, the amendments were presented for transparency.

MOTION:	I move to approve the budget amendments as presented.
RESULT:	**APPROVED (UNANIMOUS)**
MOVER:	Commissioner Michael Rhone
SECONDER:	Commissioner Al Mays
AYES:	Thomas Graham, Al Mays, Michael Rhone & Eric Anderson

d) Discussion, consideration, and possible action regarding the purchase of new apparatus.

Chief McKenzie and BC McRae presented specs for 2 new fire engines. The excepted delivery timeline for both apparatus is 28 months. Chief McKenzie asked the Board for approval to sign the documents to start the build. Chief McKenzie will look into securely the financing for the new apparatus after the our current loans are paid off in November 2027.

MOTION:	I move to commit to the acquisition of the apparatus as discussed.
RESULT:	**APPROVED (UNANIMOUS)**
MOVER:	Commissioner Michael Rhone
SECONDER:	Commissioner Al Mays
AYES:	Thomas Graham, Al Mays, Michael Rhone & Eric Anderson

e) Approve quarterly investment report for 2nd quarter.

The quarterly investment report was presented. No actions were taken on this item.

f) Discuss and consider FY 26-27 draft budget.

The FY 26-27 draft budget was presented to the Board for review. No actions were taken on the draft budget.

g) Conduct budget meetings/workshops.

This item was not needed due to the draft budget being presented in the previous action item.

h) Discussion, consideration, and possible action regarding District Fire Chief.

Commissioner Thomas Graham expressed appreciation for Interim Chief McKenzie's leadership and accomplishments during his service as Interim Fire Chief. Chief McKenzie was offered the permanent position of Fire Chief at Travis County ESD 12 and accepted.

MOTION:	I move to appointment Chief McKenzie as the permanent Fire Chief of TCESD12.
RESULT:	**APPROVED (UNANIMOUS)**
MOVER:	Commissioner Michael Rhone
SECONDER:	Commissioner Eric Anderson
AYES:	Thomas Graham, Michael Rhone, & Eric Anderson

i. The board will convene in executive session pursuant to Texas Government Code §551.074 Deliberation about personnel matters.

The Board did not meet in closed session. No actions were taken.

6. Reports

a. Chief Report - Chief McKenzie provided a report on department events, awards, and meetings that have taken place since the previous Commissioner meeting. Topics included:

- The departments first Advanced EMT class graduated with a 100% pass rate. Another class is planned for January.
- Recent emergency responses
- Department social media growth resulting in the highest follower count among Travis County Emergency Services Districts.

b. Fire Marshal Report - Bill Carlson provided a report on the Prevention Division. Topics included:

- Reintroduction of pre-construction meetings to improve communication with developers and contractors.
- Extension of permit validity from six months to one year.
- Alignment of permitting timelines with neighboring jurisdictions to reduce delays caused by extended City of Austin review periods.

c. Operational Report

Truck 1204, Squad 1204 and Battalion 1201 C-Shift introduced themselves to the new commissioners.

d. Commissioner Report - Commissioner did not have any pertinent information since the last meeting.

7. Closing Items

a. Next meeting date is tentatively set for July 30, 2026 6:00PM at Station 1204.

b. Proposed agenda items for next meeting. - Chief McKenzie advised the Board that a proposal would be presented at the next meeting to purchase replacement Self-Contained Breathing Apparatus (SCBA) using available sales tax revenue.

c. Adjourned 7:01PM

MOTION:	I move to adjourn this meeting.
RESULT:	**APPROVED (UNANIMOUS)**
MOVER:	Commissioner Michael Rhone
SECONDER:	Commissioner Al Mays
AYES:	Thomas Graham, Al Mays, Michael Rhone & Eric Anderson

Approved by the Board of Commissioners:

Signature

8/19/2026

Date