



Travis County Emergency Services District 12

11200 Gregg Ln. Manor, TX 78653

Office: 512-272-4502

www.TCESD12.com



Regular Meeting

Wednesday, December 10, 2025, 6:30 PM

11200 GREGG LANE, MANOR, TX 78653

- I. Call meeting to order and establish quorum.
- II. Review certified agenda.
- III. Pledge of allegiance.
- IV. Citizen's communication. *
- V. Consent items
 - a) Approval of the minutes of the November 12, 2025, Regular Meeting.
 - b) Approval of the November 2025 financial reports and bills.
- VI. Communications
 - a) Report from Commissioners on pertinent information and activity since the November 12, 2025 meeting.
 - b) Receive any Administrative, Operations, and Fire Prevention updates.
- VII. Action items
 - a) Discussion, consideration, and possible action regarding a report from Martinez Architects on issues related to design and construction matters including but not limited to contract negotiations and approval of general contractor, engagement with design professionals, review, and approval of pay applications and change orders, and any other matters related to the site development and project design." The pay application for Cerris Builders, Inc will be paid in the amount of \$827,534.04 for work done in November 2025 on Station 1204.
 - b) Discussion, consideration, and possible action regarding the Employee Holiday/Christmas party.
 - c) Discussion, consideration, and possible action regarding potentially drafting and entering into an automatic aid agreement with Bastrop / Travis County ESD 1.
 - d) Discussion, consideration, and possible action regarding renewal of AFD Dispatch Agreement and authorize the appropriate officers and officials to execute and return the same.
 - e) Discussion, consideration, and possible action regarding a draft interlocal reimbursement agreement for the aircraft appraisal contract from Travis County Appraisal District.
 - f) Discussion, consideration, and possible action regarding modification of prevention fee schedule.
 - g) Discussion, consideration, and possible action regarding the verbal notification from the Travis County Fire Marshals Office with the intent to impose the enforcement of the Travis County fire code (IFC 2021 with amendments) within all the unincorporated areas of esd12 effective Jan 1, 2026.
 - h) Discussion, consideration, and possible action regarding the districts upgrade and adoption to the 2021 International Fire Code (IFC) with the effective date of Jan 1, 2026.

- i) The Board will convene in executive session pursuant to Texas Government Code §551.074 to deliberate the evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or Texas Government Code §551.071, Consultation with an attorney.

VIII. Closing items

- a) Set next meeting date.
- b) Proposed agenda items for the next meeting.
- c) Adjourn.

EXECUTIVE SESSION: The Board reserves the right to meet in closed session to discuss any matter on this agenda pursuant to the relevant provisions of the Texas Government Code 551.071, Consultation with an attorney. 551.072, Deliberation Regarding Real Property, or 551.074, Personnel Matters.

*If a citizen wishes to address the Board for three (3) minutes regarding any item on the agenda, under Citizens Communication, please contact the Board Secretary no later than ten (10) minutes prior to the meeting start time.

Board of Commissioners

Jesse Arellano, President
Ron Fowler, Treasurer
Eric Anderson, Deputy Treasurer
Shawn Barnes, Secretary

Document/Instrument #: 202581701

Receipt #: 127436

Receipt Date: 12/05/2025

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